In-depth Interactive Learning Tools

— Because You Want Results

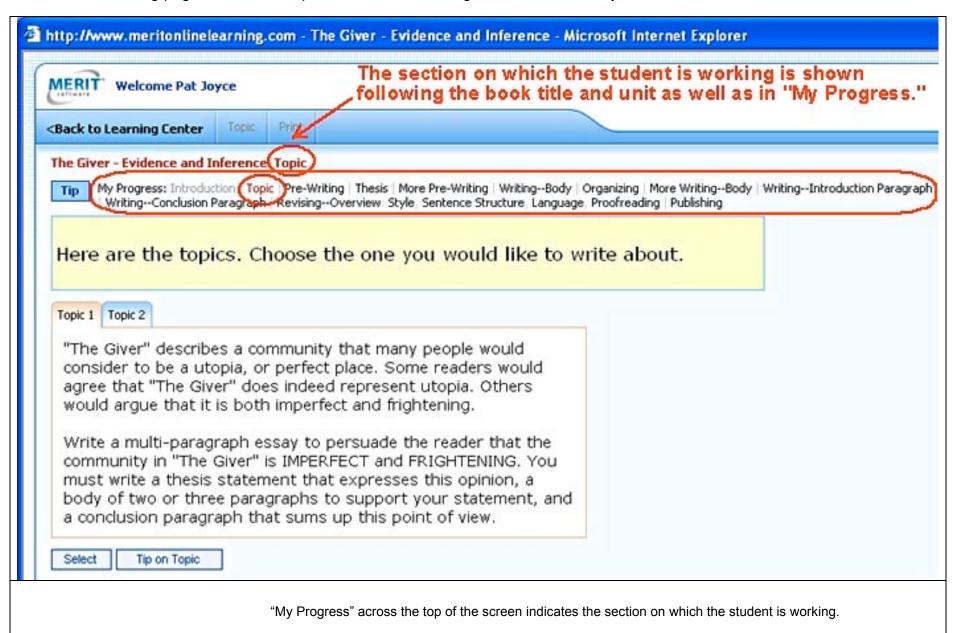


# **Book Punch**

**Essay Writing Topics Step by Step** 

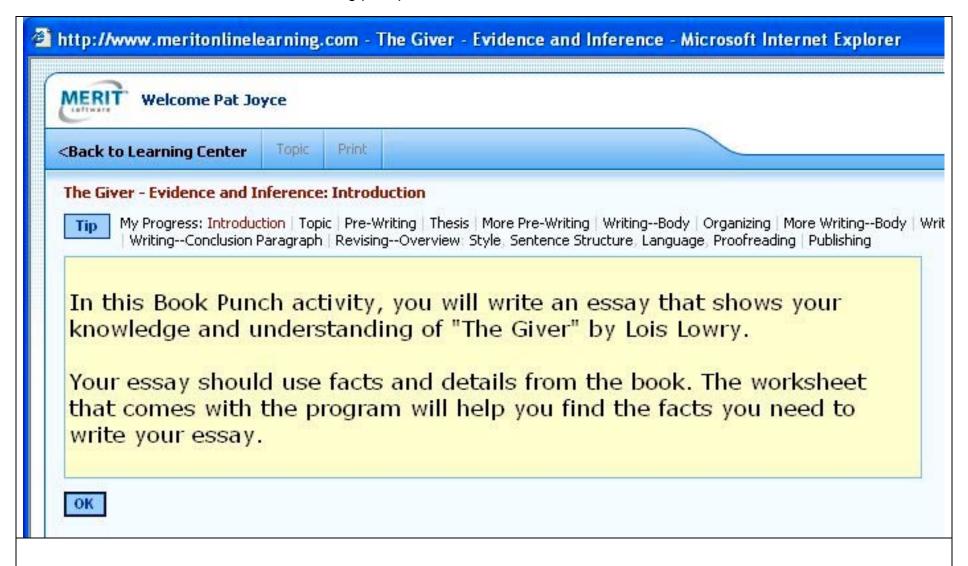
## Teacher Orientation to Book Punch Structure or "Anatomy of the Program"

The following pages show the steps students work through to write their essays.



#### INTRODUCTION

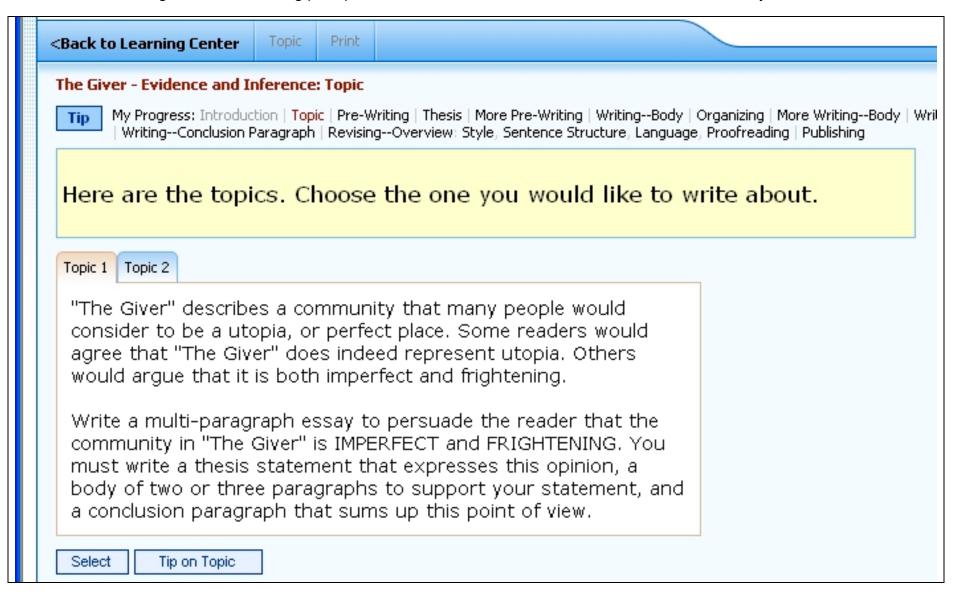
Introduces the book on which the writing prompts are based.



First students will see a series of introductory screens. Teachers may print out the Evidence and Inference Worksheet from the program information page when they log on to the system.

#### **TOPIC**

Students are given several writing prompts and are asked to choose one as the focus of their essays.



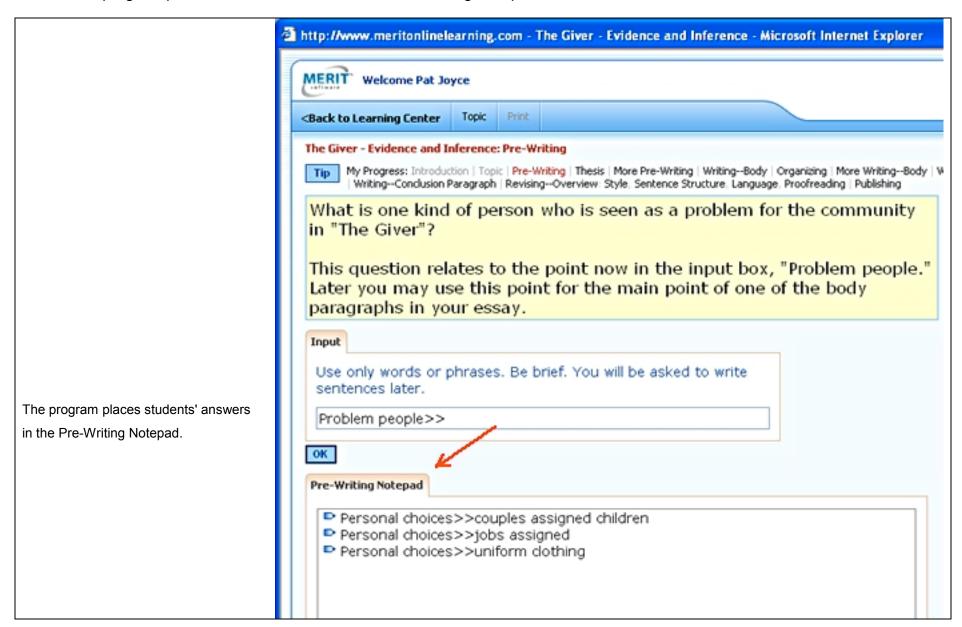
#### **PRE-WRITING**

A series of questions encourage students to brainstorm about the topic they have chosen to write about.

🚰 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce Topic <Back to Learning Center The Giver - Evidence and Inference: Pre-Writing My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | V Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing To get you thinking about the topic the program will ask a series of questions related to the point in the input box. Later you may use it for the main point of one of the body paragraphs in your essay. Think about how "personal choices" are made in "The Giver." What is an example of a "personal choice" related to family life? How is it handled in To encourage the student to brainstorm the story? about the topic the student has chosen, the program provides a series of This question relates to the point in the input box, "Personal choices." questions related to each of three Input different points which appear in the Use only words or phrases. Be brief. You will be asked to write input box one at a time. sentences later. Personal choices>> The student can click the Tip button for help to answer a question. OK

#### **PRE-WRITING**

The program places students' answers in the Pre-Writing Notepad.



Students are encouraged to think about the topic and list all of their ideas.

🗿 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce <Back to Learning Center Print Topic The Giver - Evidence and Inference: Pre-Writing After students have answered the pre-My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Writing--Body writing questions they are asked if they Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing have more ideas to add. The program provided questions related to three points to start you thinking about the topic. The program engages advanced Do you have other ideas about the topic that can be grouped together students by encouraging them to add with another point? more ideas on the topic. If so, enter a point followed by a word or phrase, then click OK. When you are ready to go on, click Move on. Input Use only words or phrases. Be brief. You will be asked to write sentences later. Move on Pre-Writing Notepad Personal choices>>couples assigned children Personal choices>>jobs assigned Personal choices>>uniform clothing Problem people>>old people

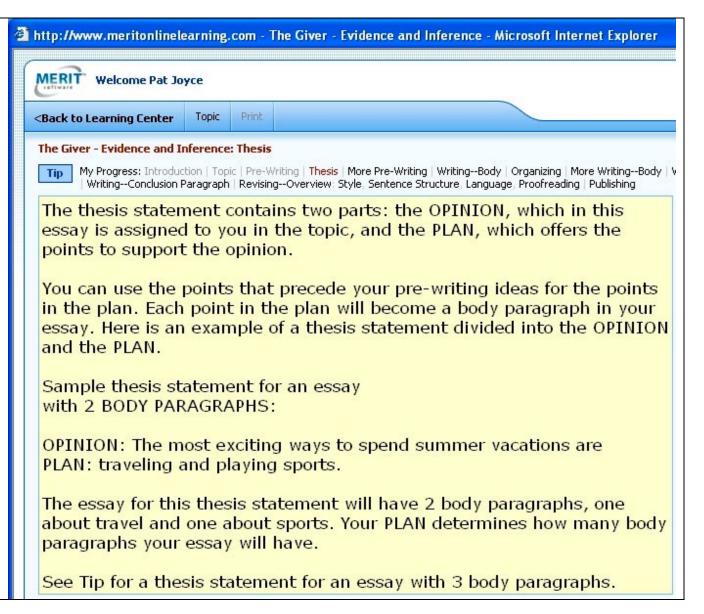
#### **THESIS**

The program guides students to formulate a thesis statement.

The program guides the student to formulate a thesis statement comprised of an OPINION, presented to the student in the Topic and a PLAN, the points that support this opinion.

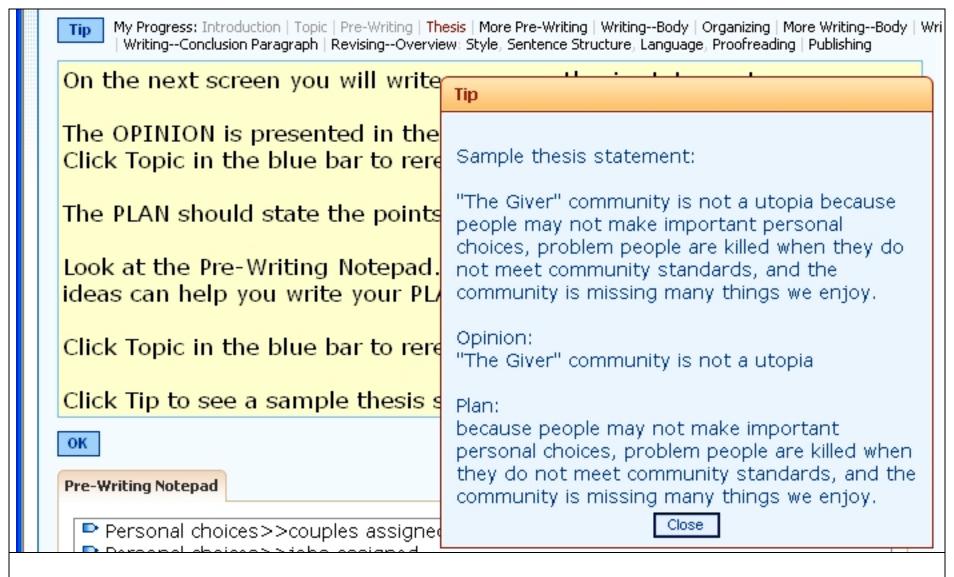
The Thesis Statement Worksheet, which can be found at the end of the Lesson Plan Aid, will help students understand the structure of a thesis.

The Evidence and Inference Worksheet pages will help students plan their essays and understand the relationship between the thesis statement, body paragraphs and supporting points.



#### **THESIS**

The program provides sample thesis statements.



The program provides example thesis statements as well as a sample thesis statement based on the topic the student has chosen to write about.

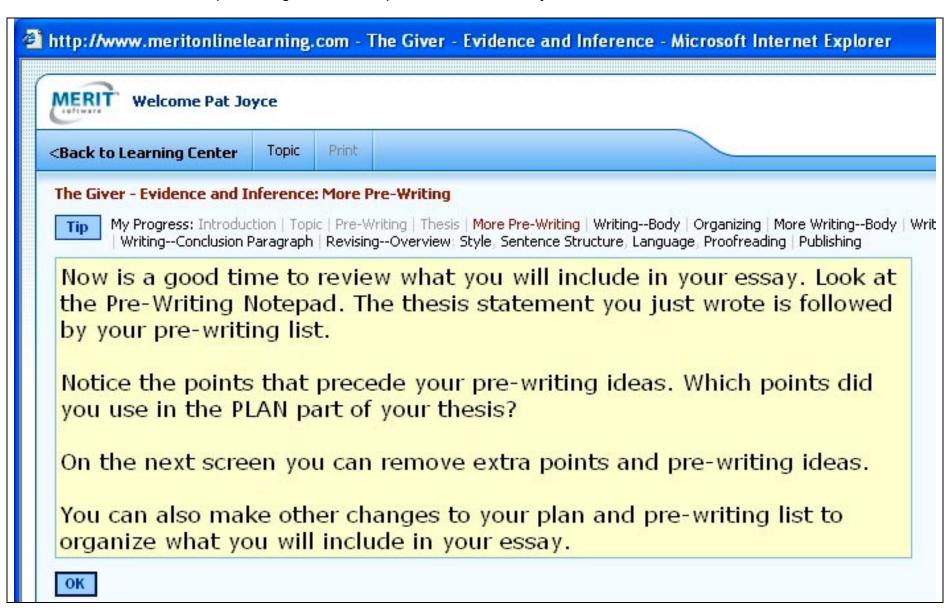
#### **THESIS**

Students then write a thesis statement of their own.

http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce Topic <Back to Learning Center The Giver - Evidence and Inference: Thesis Students write a thesis statement of My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | ' | Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing their own. Students will be able to make changes to their thesis statement later. Now state your thesis with confidence. Avoid personal phrases such as, "In this essay I will prove," "I feel," or "I think." Students may click Tip to see the Click Tip to see the sample thesis statement again. sample thesis statement again. Enter your thesis and click OK. You will be able to make changes to your thesis statement later. Input Write your thesis statement. Remember both parts: the OPINION and the PLAN. For this program, use quotation marks rather than italics or underlining for a title. "The Giver" community is not a utopia because people may OK **Pre-Writing Notepad** Personal choices>>couples assigned children

#### **MORE PRE-WRITING**

Students review their pre-writing list and their plan to insure that they match.



#### MORE PRE-WRITING

Students may delete pre-writing ideas that are not part of their plan. Students may also rearrange their pre-writing list and/or make edits to their plan.

My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Wri Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing

On this screen you can modify your pre-writing list to match your PLAN. You must click OK to save your changes.

Use Remove to take out extra points.

Use Move to change the order of your ideas.

Use Change text to change an idea or your thesis.

Use Add to put in another idea.

To add, first select where you want to insert your idea. Then click Add to bring up an input box. Your new idea will be inserted above the idea you selected.

Write only words or phrases now. You will be asked to write sentences later.

Pre-Writing Notepad | Add | Change text | Remove | Up move | Down move | How

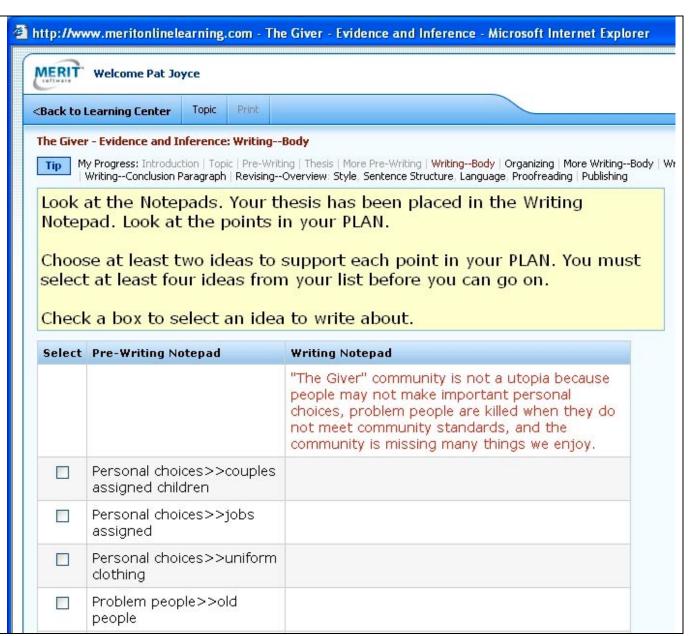
"The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the community is missing many things we enjoy.

#### **WRITING--BODY**

Students write sentences for the body of the essay.

The Pre-Writing Notepad reappears with the Writing Notepad next to it. The student's thesis appears in the Writing Notepad.

Students choose at least two ideas that support each point in their plan to expand into complete sentences for the body of the essay. Students must choose at least four ideas.



#### **WRITING--BODY**

Students write sentences for the body of the essay.

🗿 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce <Back to Learning Center Topic The Giver - Evidence and Inference: Writing--Body My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing-Body | Organizing | More Writing-Body | W Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing Look at the Notepads. Your thesis has been placed in the Writing Notepad. Look at the points in your PLAN. Students select one idea at a time from Choose at least two ideas to support each point in your PLAN. You must their pre-writing list to expand into a select at least four ideas from your list before you can go on. complete sentence for the body of their essay. The sentences are saved in the Check a box to select an idea to write about. Writing Notepad. Select Pre-Writing Notepad Writing Notepad "The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the community is missing many things we enjoy. Personal choices>>couples In a complete sentence name an important V "personal choice" and tell how it is made in "The assigned children Giver." Sentence Tip The elders assign two children to every couple. Save Sentence Cancel

## **WRITING--BODY**

Students write sentences for the body of the essay.

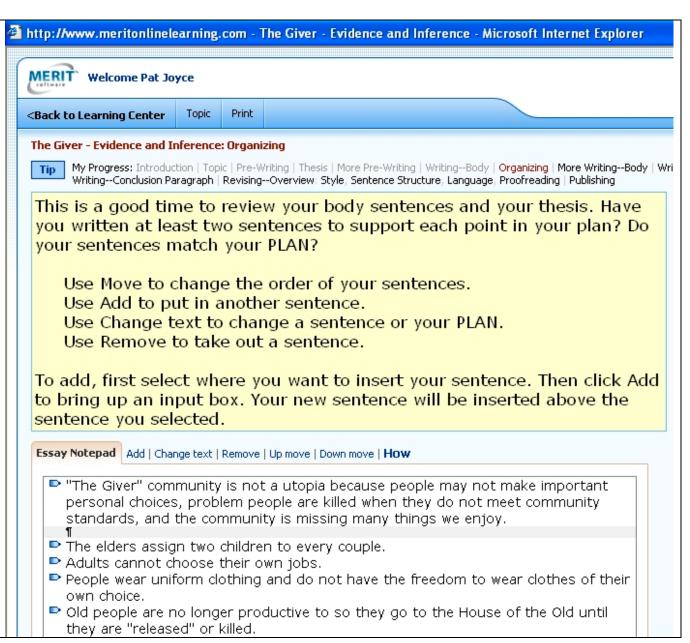
	Select	Pre-Writing Notepad	Writ	ing Notepad	
			"The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the		
ents continue to choose items and sentences for the body of the /.  In g style tips are available if the int wants help.	<b>V</b>	Personal choices>>couples assigned children	The	Try to write about events and characters in books in the present tense. Writing about a book in the present tense makes events in the book seem more immediate.	
	V	Personal choices>>jobs assigned	Adu		
	~	Personal choices>>uniform clothing	Peo the		
		Problem people>>old people			
		Problem people>>a twin			
		Problem people>>people who make mistakes			
		Missing from Jonas's community>>music			
		Missing from Jonas's community>>color	In a complete sentence tell what the community in the book lacks that we enjoy.		
			Sentence Tip		
			-	A	

#### **ORGANIZING**

Students decide which sentences to use and in which order.

In the first step of the Organizing section, students review their body sentences to ensure that they have written sentences to support each point in their plan.

Students may add or edit sentences or change the order of their sentences.

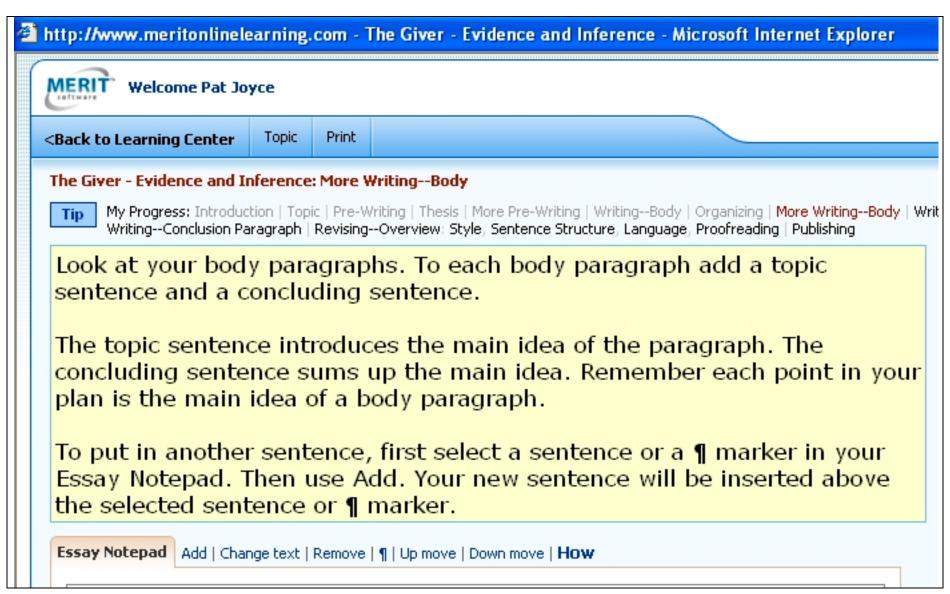


#### **ORGANIZING**

Students group related sentences into paragraphs.

🚰 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT" Welcome Pat Joyce Print <Back to Learning Center Topic The Giver - Evidence and Inference: Organizing My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Writ Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing Now is a good time to group related sentences into paragraphs. Group related sentences by separating them with a ¶ marker. First select a sentence. Then click the ¶ marker tool. The ¶ marker will be In the second step of the Organizing inserted above the sentence you selected. section, students group related Essay Notepad | Add | Change text | Remove | ¶ | Up move | Down move | How sentences into paragraphs. "The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the community is missing many things we enjoy. The elders assign two children to every couple. Adults cannot choose their own jobs. People wear uniform dothing and do not have the freedom to wear dothes of their own choice. People who make mistakes or threaten the stability of the community are considered problem people. Twins standout as different from everyone else so one twin is always "released." Old people are no longer productive to so they go to the House of the Old until they are "released" or killed. There is no music in Jonas's community. The people in Jonas's community lack the ability to see color. Adults must take a pill everyday, which suppresses passionate feelings.

In this section students add sentences to their body paragraphs. To each body paragraph, students are asked to add a topic sentence and a concluding sentence.



Students add a topic sentence and a concluding sentence to each body paragraph.

http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer The Giver - Evidence and Inference: More Writing--Body My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Writing--Body Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing Tell your students to spend as much Look at your body paragraphs. To each body paragraph add a topic time as they need on this screen to sentence and a concluding sentence. expand their body paragraphs. The topic sentence introduces the main idea of the paragraph. The concluding sentence sums up the main idea. Remember each point in your Students use Add to put a topic plan is the main idea of a body paragraph. sentence and a concluding sentence To put in another sentence, first select a sentence or a ¶ marker in your into each of their body paragraphs. Essay Notepad. Then use Add. Your new sentence will be inserted above the selected sentence or ¶ mar http://www.meritonlinelearning.com - Merit Softwar... Essay Notepad Add | Change text | Remove | ¶ | t Add - Essay Notepad "The Giver" community is not a u personal choices, problem people In a utopia, people would make their own standards, and the community is important personal choices. "The Giver" community is not a u the community determine how ev personal choices. The elders assign two children to OK Cancel Adults cannot choose their own People wear uniform clothing and own choice. @ Done Internet People who make mistakes or threaten the stability of the community are considered problem people. Twins standout as different from everyone else so one twin is always "released." Old people are no longer productive to so they go to the House of the Old until they are "released" or killed. There is no music in Jonas's community. The people in Jonas's community lack the ability to see color.

Students add quotations to their body paragraphs.

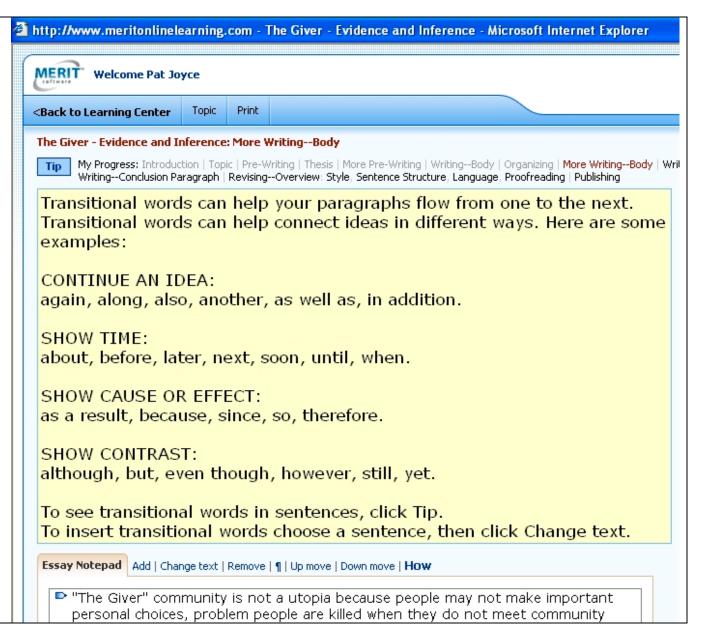
🚰 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce Print <Back to Learning Center Topic The Giver - Evidence and Inference: More Writing--Body My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Writing--Body Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing Can you add evidence such as a phrase or line quoted from the book to support the main idea of a paragraph? For example, if you were writing about "Green Eggs and Ham" by Dr. Students are encouraged to add Seuss you might quote dialogue: quotations to their body paragraphs. In the book, Sam asks, "Do you like green eggs and ham?" Or you might put phrases or lines into a sentence: Sam wants to know more, "here or there?" "in a house?" or "with a mouse?" Use Change text or Add to put in quotations from the book. Essay Notepad | Add | Change text | Remove | ¶ | Up move | Down move | How "The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the community is missing many things we enjoy. "The Giver" community is not a utopia because the town elders and the rules of the community determine how everyone lives which deprives people of making personal choices.

Students add transitional words to their body paragraphs.

In the last More Writing--Body screen, students are encouraged to add transitional words to their body paragraphs.

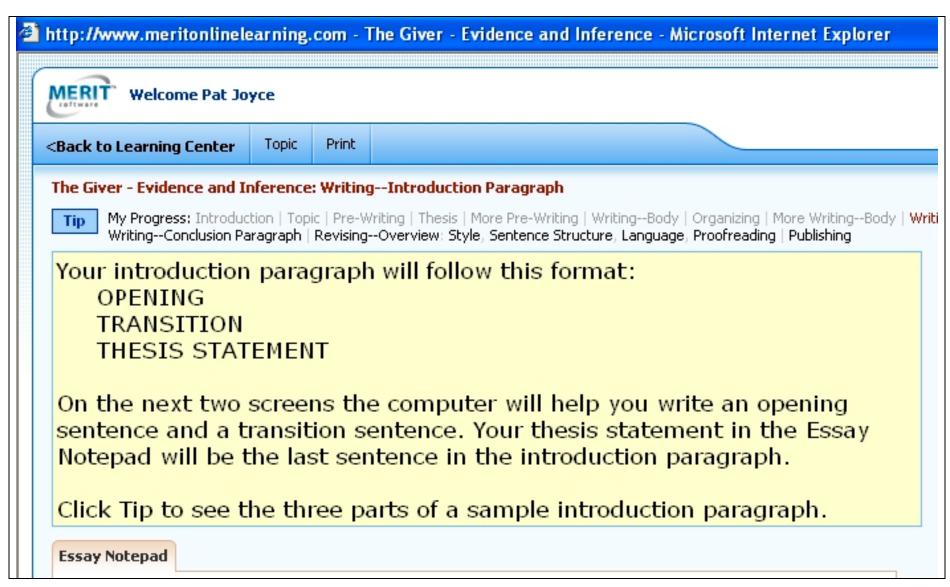
In the following two sections of the program, students write the introduction paragraph and the conclusion paragraph of their essays.

Students will be able to revisit their body paragraphs and revise all of their work starting in the Revising--Overview section.



### WRITING--INTRODUCTION PARAGRAPH

Students are given the format for the introduction paragraph of an essay. Students click Tip to view a sample three-sentence introduction paragraph based on the topic the student has chosen to write about.



#### WRITING--INTRODUCTION PARAGRAPH

Students write the opening sentence of their introduction paragraph.

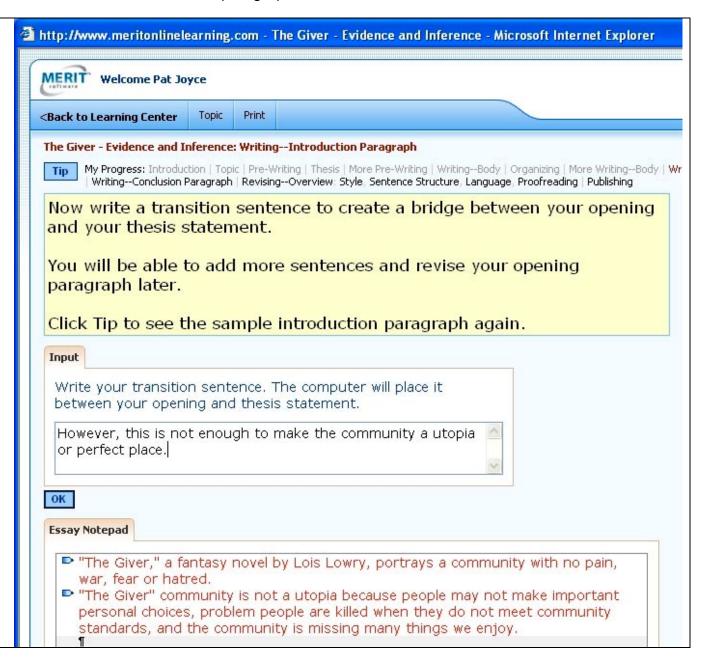
🚰 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT\* Welcome Pat Joyce Print <Back to Learning Center Topic The Giver - Evidence and Inference: Writing--Introduction Paragraph My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Writ Tip Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing The student's thesis statement appears The opening sentence of an essay often includes the title, author, and in the Essay Notepad in red. genre of the book. It is often called the TAG sentence: Students write their own opening T (title), A (author), G (genre) sentence, which the program inserts above the thesis statement they wrote Now write the opening sentence of your introduction paragraph. earlier. Click Tip to see the sample introduction paragraph again. Input Write your opening or TAG sentence. For this program, use quotation marks rather than italics or underlining for a title. "The Giver," a fantasy novel by Lois Lowry, portrays a community with no pain, war, fear or hatred. OK **Essay Notepad** "The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet community standards, and the community is missing many things we enjoy.

#### WRITING--INTRODUCTION PARAGRAPH

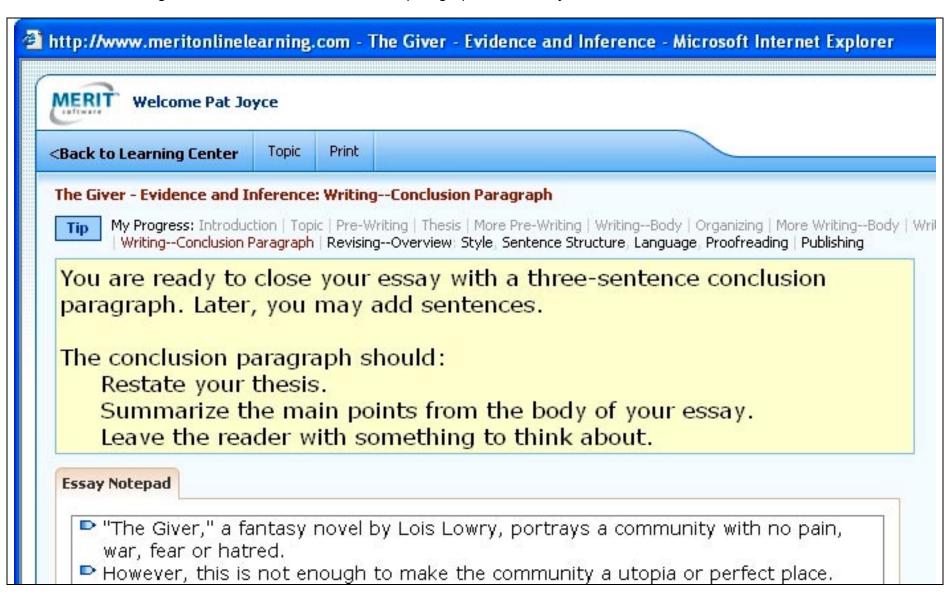
Students write the transition sentence of their introduction paragraph.

The student's opening sentence and thesis statement appear in the Essay Notepad in red.

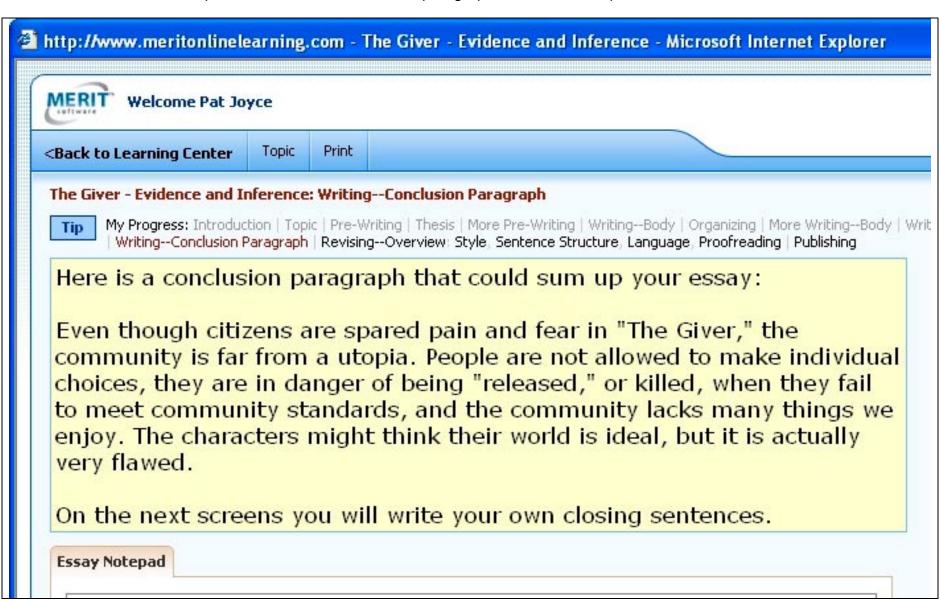
Students write their own transition sentence, which the program inserts between the opening sentence and thesis statement.



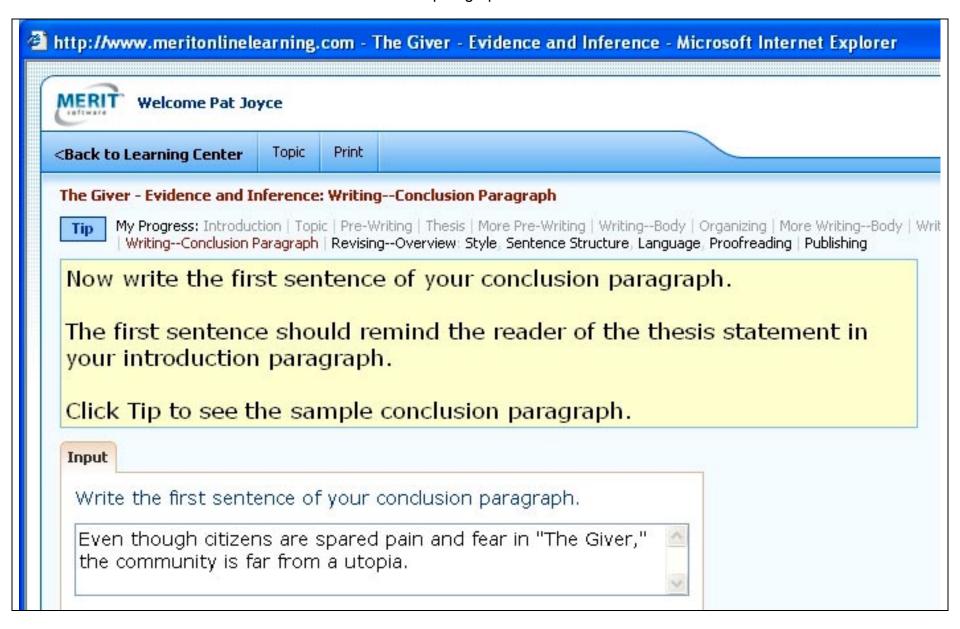
Students are given the format for the conclusion paragraph of an essay.



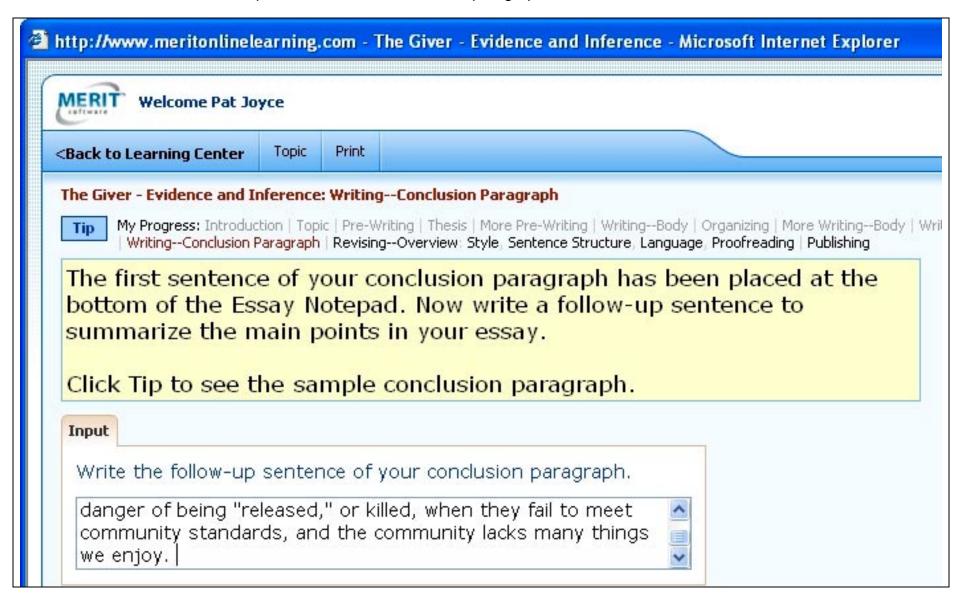
Students view a sample three-sentence conclusion paragraph based on the topic the student has chosen to write about.



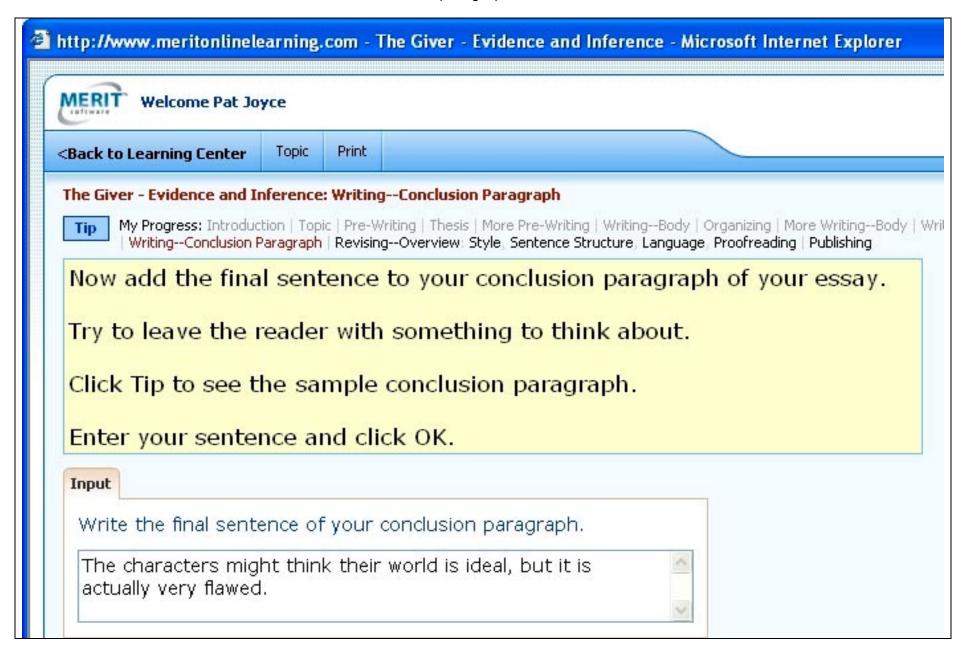
Students write the first sentence of their conclusion paragraph.



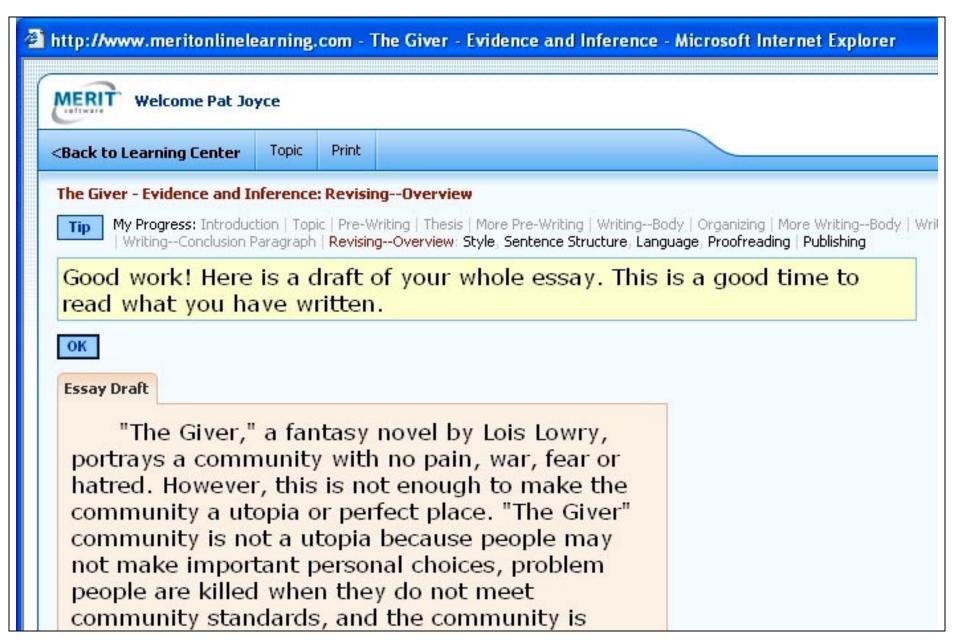
Students write the follow-up sentence of their conclusion paragraph.



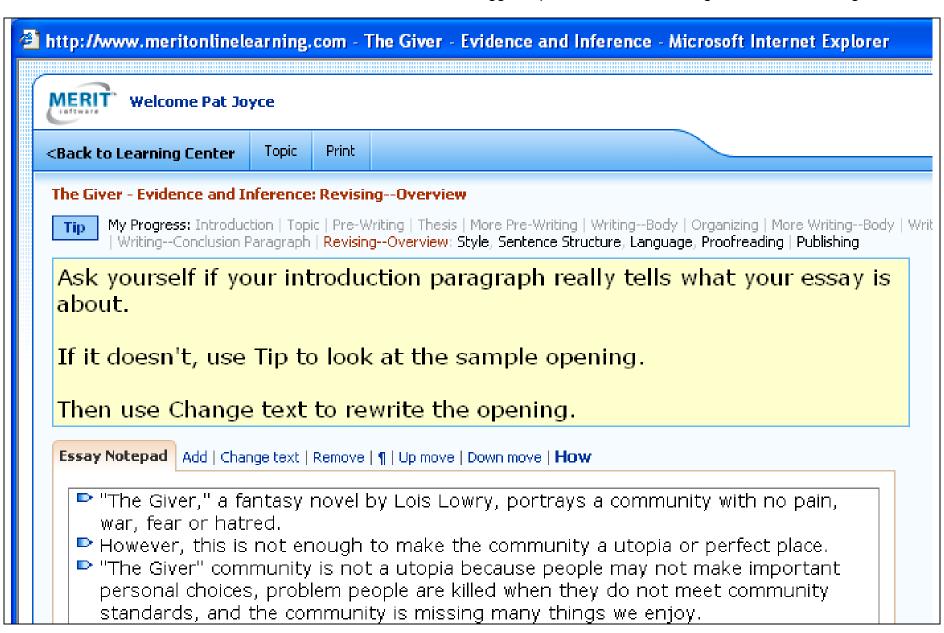
Students write the final sentence of their conclusion paragraph.



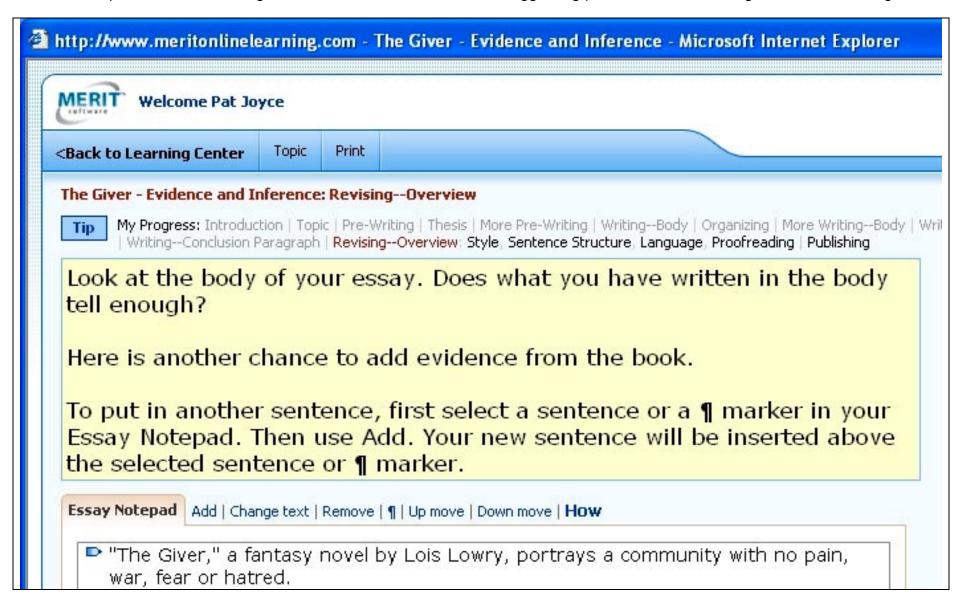
Students review their whole essay in the Essay Draft.



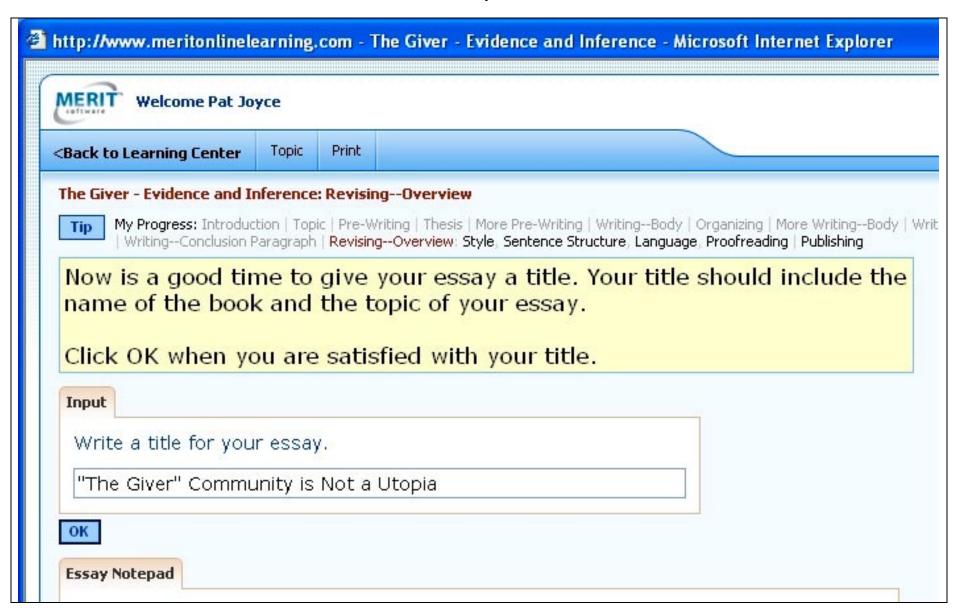
A series of screens asks students to check their work and suggests places to use the editing tools to make changes.



Example of a screen asking students to check their work and suggesting places to use an editing tool to make changes.



At the end of this section students write a title for their essay.



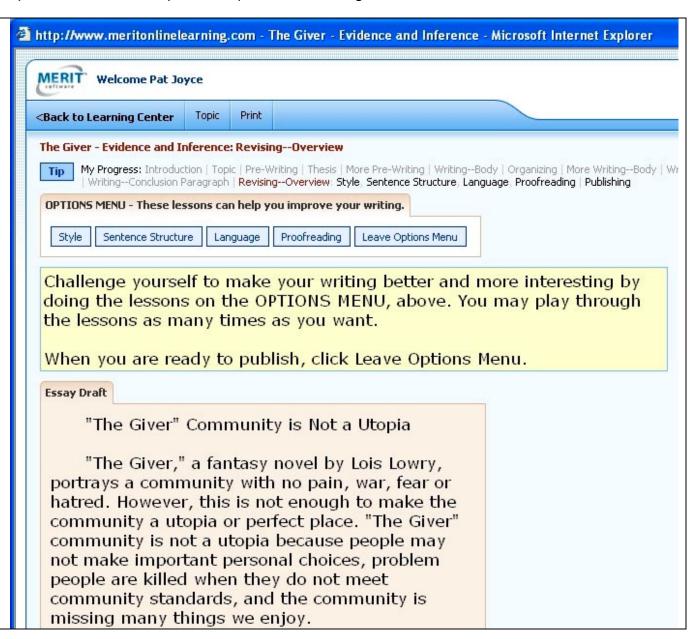
#### **OPTIONS MENU**

Students are presented with optional lessons to help them improve their writing.

The Options Menu contains four subsections: STYLE, SENTENCE STRUCTURE, LANGUAGE AND PROOFREADING.

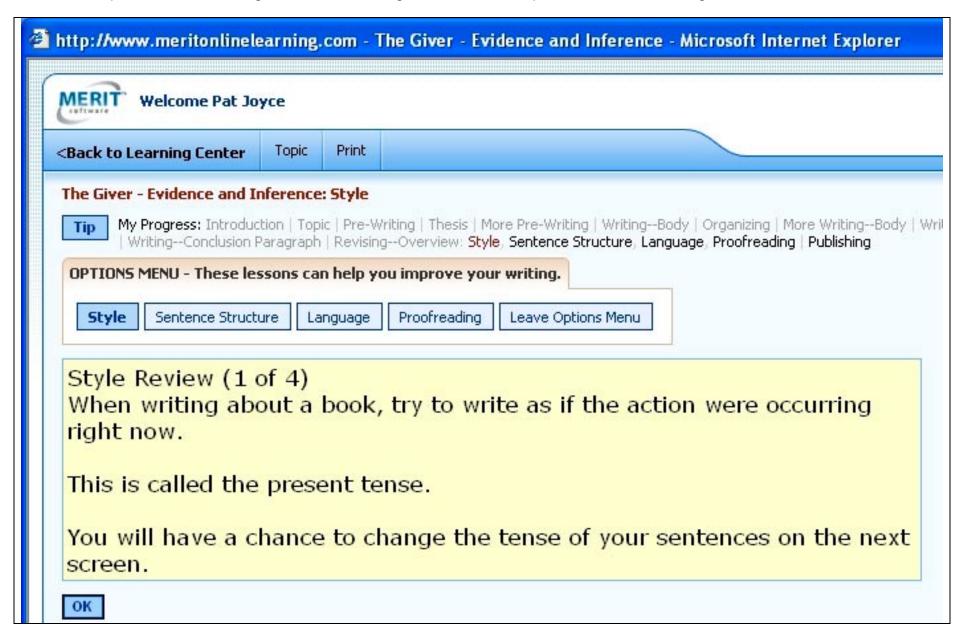
Each subsection contains lessons designed to help students improve their writing.

The record-keeping program lets the teacher know which subsections the students have completed.



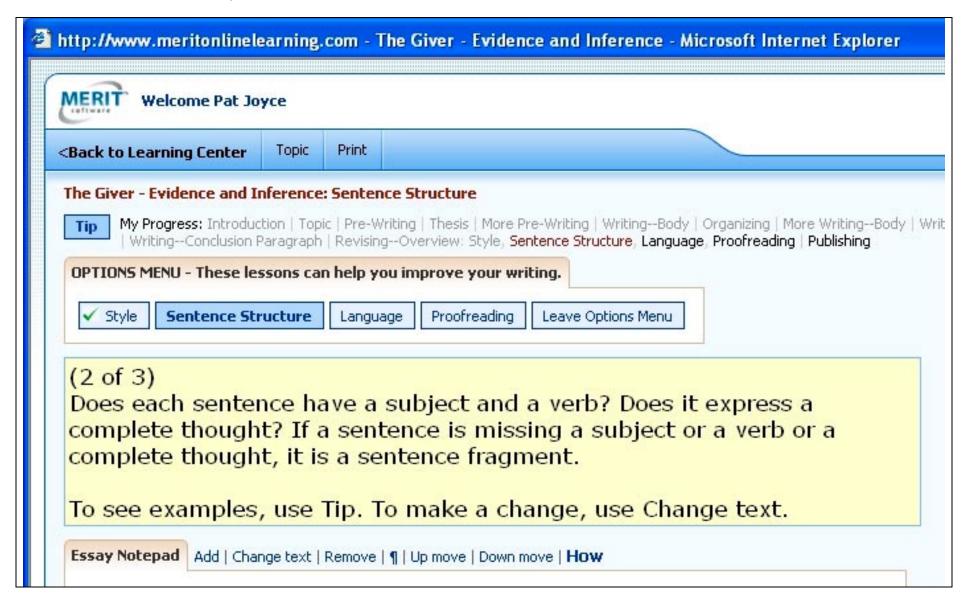
#### **STYLE**

Students are encouraged to use the present tense, the active voice, and a variety of sentence beginnings. Examples show how changes can make writing more immediate, powerful, and interesting to read.



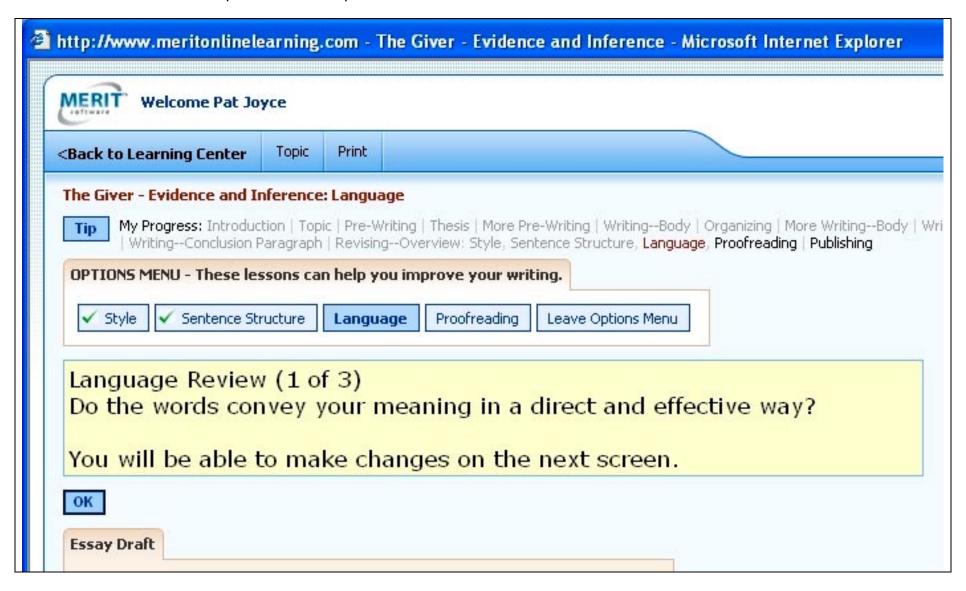
#### SENTENCE STRUCTURE

The program reminds students about common sentence structure problems such as incomplete sentences and parallel structure errors. Examples show how to correct them.



#### LANGUAGE

The program asks students to improve their use of language. Students are encouraged to make sure their sentences are free from overused expressions and repetitions.



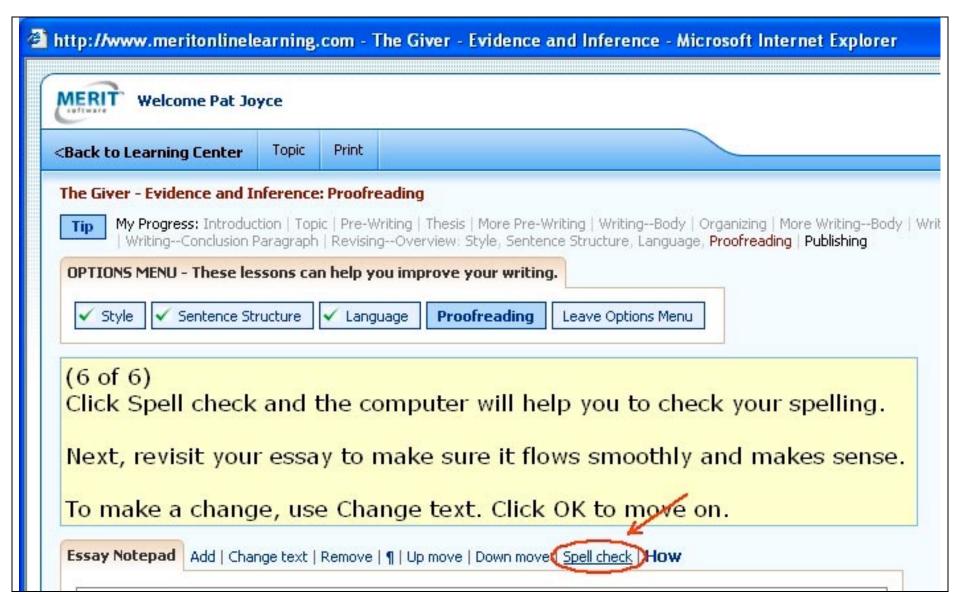
#### **PROOFREADING**

The program asks students to review what they have written and correct errors.

🚰 http://www.meritonlinelearning.com - The Giver - Evidence and Inference - Microsoft Internet Explorer MERIT Welcome Pat Joyce Print <Back to Learning Center Topic The Giver - Evidence and Inference: Proofreading My Progress: Introduction | Topic | Pre-Writing | Thesis | More Pre-Writing | Writing--Body | Organizing | More Writing--Body | Wr In the first proofreading screen, students Writing--Conclusion Paragraph | Revising--Overview: Style, Sentence Structure, Language, Proofreading | Publishing see their work in essay form in the OPTIONS MENU - These lessons can help you improve your writing. Essay Draft Box. Sentence Structure Style Language **Proofreading** Leave Options Menu After reading their essays students Proofreading (1 of 6) review their use of apostrophes. Before publishing your essay, always reread it to correct any style, commas, and capital letters. sentence structure, or language errors. You will be able to make changes on the next screen. OK **Essay Draft** "The Giver" Community is Not a Utopia "The Giver," a fantasy novel by Lois Lowry, portrays a community with no pain, war, fear or hatred. However, this is not enough to make the community a utopia or perfect place. "The Giver" community is not a utopia because people may not make important personal choices, problem people are killed when they do not meet

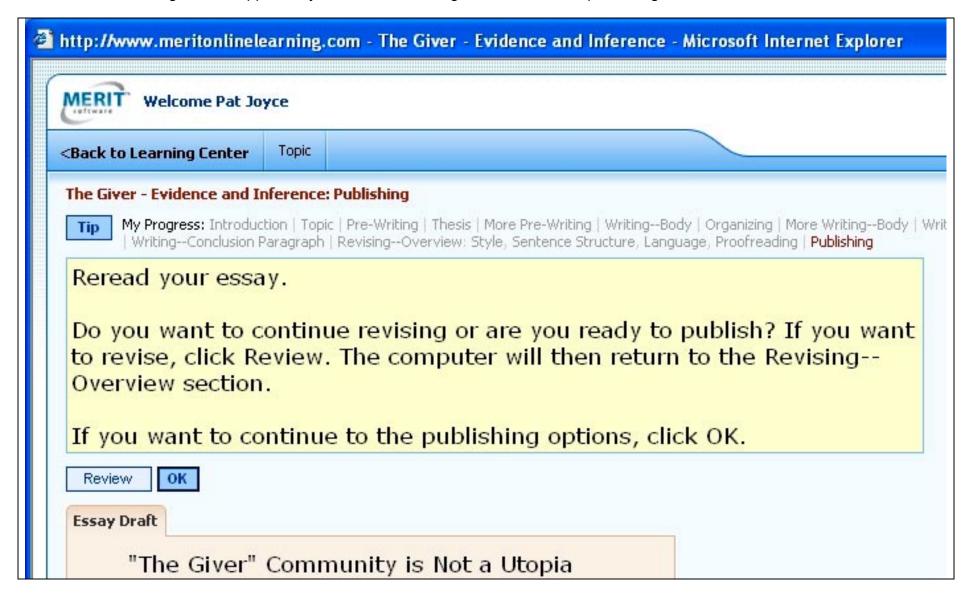
#### **PROOFREADING**

Students revisit their essay for spelling errors. Spell check is available here as a review tool.



#### **PUBLISHING**

Students are given the opportunity to continue revising their work before publishing.



#### **PUBLISHING**

Students have a final opportunity to review their work before saving it.

The Publishing Menu has three choices:

Review:

Review the revising sections again.

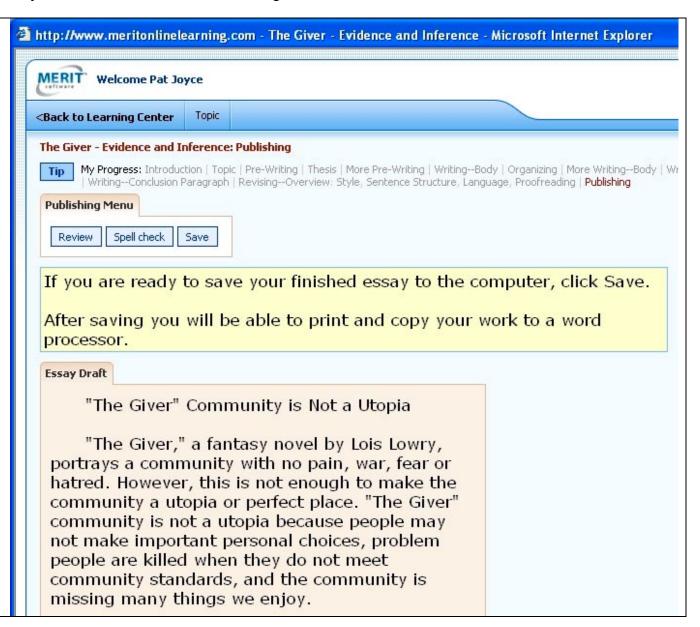
Spell check:

This is a final opportunity to review spelling.

Save:

This saves the student's work to the student's online portfolio.

After students save their paragraphs the Publishing Menu changes allowing them to print out their completed work.



#### **PUBLISHING**

After students save their work they are congratulated and presented with new choices in the Publishing Menu.

After the students' essays are saved, students are presented with these options:

#### Print:

The student's work appears in a browser window for printing. Name and date appear at the beginning of the printout. The display and printout include the topic's pre-writing questions.

#### Word Processor:

Copies the student's work to the Clipboard so that it can be pasted into a word processor document.

#### New Topic:

This button allows students to start a new topic without going back to the Learning Center.

